

**OCKLEY PARISH COUNCIL**  
**61 Heath Way, Horsham RH12 5XF**  
**01403-254111**

20 April 2017

Dear Sir/Madam

I hereby give you notice that the Annual Assembly of the above named Parish Council will be held at Ockley Village Hall on Monday 8 May 2017 at 7.30 pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*

Clerk

To:

**BUSINESS TO BE DONE**

Apologies

1. Read and confirm minutes of last meeting - 9 May 2016
2. Receive Annual Report 2016/17 from Chairman, Richard Herbert:  
to include a statement on the Scott-Broadwood School and  
an update on the Ockley Neighbourhood Development Plan
3. Question time
4. Any other business