

MINUTES OF MEETING

A meeting of Ockley Parish Council was held in the Village Hall on Monday 3 July 2017 at 8 pm.

Councillors present

Mr R Herbert Chairman
Mr D Thomas
Ms J Page
Mrs L Fletcher Clerk

Apologies had been received from:

Mr G Lee-Steere, Mr S Figg, Mrs L Hogarth
SCCouncillor H Clack

Declarations of interest:

RH Governor, Scott-Broadwood School
 Committee member, Ockley Cricket Club

1. Minutes of last parish council meeting

It was proposed by Ms J Page and seconded by Mr D Thomas that the minutes of the Annual Meeting held on 8 May 2017 be signed as correct.

2. Matters arising

maintenance on The Green - JP reported that Ant Broadbent was to meet with David Moir to discuss work to be done. RH stated that current contractors (M Osborne and Jayes) could perhaps be asked to do some of the work currently done on a voluntary basis.

Rector for parish - DT reported that discussions were taking place at parish and Diocese level as to how the parish would move forward. It may be that the parish of Ockley, Okewood Hill and Forest Green be divided up with adjoining parishes taking on additional responsibilities.

Vann Fest 2017 - it was noted that a licence had been granted to hold an event for 1500 people over a three day period in June. The licence would last until June 2020. The event had been well run and well managed. People who had attended had stated that they had enjoyed the event, positive reports had been heard in the village. Two of the local residents who had expressed concerns about the event had been reasonably happy with the outcome. It

was agreed that a letter be sent to J Miles, organiser of the event, to thank him for his efforts in running the successful event. JM was to be asked for feedback as to how he had thought the event had gone. Councillors had heard that the event had cost a lot of money to put on. JM had stated that monies raised would go to the Royal Marsden hospital and local charities. 'Getting the village going' - councillors held a discussion regarding possible events that may bring villagers together:

a) event with bands on The Green (similar to Party on The Green held previously). It was noted that security could be an issue. L Jones to be asked for his comments regarding running such an event.

b) monthly film nights at the village hall - equipment would need to be hired for such an event.

c) beer festival - suggestion made by parishioner

d) tea party - Mad Hatters Tea Party already organised by OVHMC, 23 July 2017

DT suggested that the recent survey results should be looked at to see what parishioners had suggested should be available in the village to keep the community together. Parishioners could also be asked for suggestions in the next parish magazine article. However it was noted that parishioners would have to take on responsibilities regarding the organisation of any such events.

grit bin on School Lane - the Clerk had heard from SCCouncillor H Clack regarding the drainage issues on School Lane / provision of grit bin. SCC Highways had investigated the blockage in a drainage pipe (the blockage meant that water flowed down the surface of School Lane, often freezing in the winter, making the area dangerous for motorists and pedestrians). Once the problem was fixed then there would be no need for an additional grit bin. However HC had asked whether the parish council would like the existing grit bin moved further down School Lane, away from the junction with the A29. Councillors agreed that the bin should be left in its current position. If the drainage problem was fixed then there would be no need for grit to be spread further down the lane. The steep incline at the road junction was where the grit was required. The Clerk would inform HC.

land at Heathwood - the Clerk informed councillors that Enforcement Officers would be at the next meeting of MV Parish Clerks.

Speedwatch - RH reported that he had circulated a plan to the team for July/August/September. There had been some resignations from the team leaving six members on the rota. Adam Bunce from 2020 Consultancy was to attend the September parish council meeting to discuss traffic speed in rural villages.

SCC ROW - the Clerk reported that the ROW team would inspect the stile on Footpath 162B and contact the landowner with regards to fixing / replacing it (this may take some time).

DT stated that he had not checked whether the stiles had been mended where the diversion orders had been made on Footpath 164 (Vann Farm).

hedge Elmers Road - the Clerk had spoken to A Hardy (with follow up e-mail) - contractors would cut the hedge after the birds had finished nesting.

BT 'phone box by the Inn on the Green - the Clerk stated that BT were to clean the kiosk (this had not yet been done).

Elderslie hedge on A29 - the side next to the road had been cut back. The remainder would be cut later in the year.

3. Scott-Broadwood School, School Lane, Ockley

It was noted that SCC had made the decision to close the Ockley site of the school so as to bring about the consolidation of the school on its Capel site as from 1 September 2017.

SCC had recommended that the vacant playing field be used for Affordable Housing.

However out of date maps had been used for the consultation - classrooms had been built on

some of the land. There had been no response from an e-mail sent by the Clerk to The Diocese asking if The Diocese had any plans for the school buildings. DT stated that he understood that The Diocese was not averse to the site being used for education in Ockley but that there would be cost implications - rent, insurance etc. Councillors discussed the likelihood of continued support for the school (parish council and village) as it would be based only in Capel but would currently continue to be the nearest infant school for the children of Ockley. It was agreed that this would be an item on the September meeting of the parish council when further information may be available and more councillors would be present.

4. Correspondence

diary dates

4 July 2017	MVDC meeting to discuss cutting of highway verges
20 July 2017	Ockley NDP meeting
21 July 2017	SES Water - water issues BT to attend
3 October 2017	Ewhurst Brickworks Community Liaison Committee BT to attend
12 October 2017	Surrey ALC AGM and Conference DT to attend

meetings attended by Clerk

24 May 2017	MVDC Parish Clerks
next meeting	19 July 2017

Surrey Police

Police statistics for May and June 2017 were noted.

MVDC - cutting of highway verges

It was noted that MVDC currently delivered the Environmental Maintenance Contract on behalf of SCC. Budget cuts may mean the service standard would reduce from three to two rural cuts each year. Councillors had already been made aware of this information and had requested information regarding insurance implications and where the rural cuts would be done. It was felt that a review of the contract should be carried out - some verges are currently cut unnecessarily. If such verges were taken out of a contract then critical points could be cut more often. MVDC had been unable to comment on insurance implications but it was felt that if sightlines at major junctions were compromised then cutting would have to be carried out on safety grounds. Councillors did not think that Ockley parish council should contribute any match funding. The Clerk was to inform MVDC of these comments.

Prudential Ride London - 30 July 2017

Road closure information was now available - the A29 would not be used for the event.

Surrey's Community Recycling Centres - public consultation

The consultation included a proposal to close both Cranleigh and Dorking CRC.

The online questionnaire was designed to be completed by individuals only.

The Clerk was to contact HC to express the major concerns that the parish council had regarding any closure of the above sites:

- a) Ockley parishioners would not travel to Earlswood to take materials to a CRC.
- b) this would result in material being dumped in the countryside costing large sums of money to clear up.
- c) one, if not both sites should remain open even if hours were reduced.

NALC - Reform of data protection legislation
and the introduction of the General Data Protection Regulation

It was noted that legislative changes would come into effect May 2018.
Further information for parish councils would be circulated at a later date.

GWR Customer and Communities Improvement Fund

HC had circulated an e-mail regarding the above. Councillors queried the eligibility for applying but agreed that funds would be welcomed for the proposed car park at Ockley. The Clerk would inform HC.

5. Planning matters

Councillors had been informed of the following planning matters:

Planning applications - list dates

12 May 2017

Mr G Kay

MO/2017/0714/PNQ

Four Oaks, Cathill Lane, Ockley RH5 5QP

Prior notification for the change of use of an existing agricultural barn to 1 no residential dwelling (use Class C3)

parish Abinger, Ockley. within 20 m of Abinger parish

Planning decisions - list dates

12 May 2017

Mr C Calvert

MO/2017/0456/LBC

Youngs, Coles Lane, Ockley RH5 5LT

Demolition of a shed to east of Grade II listed house and the erection of a new shed within the formal gardens

approved with conditions

Mr P Calvert

MO/2017/0011/PLAH

Youngs, Coles Lane, Ockley RH5 5LT

Erection of triple bay shed following demolition of existing
refused

2 June 2017

Mr N Perryer

MO/2017/0505/PLAH

Woodyers, Broomehall Road, Coldharbour RH5 6HP

Erection of replacement conservatory, alterations to doors and windows and new entrance porch

approved with conditions

23 June 2017

Mr and Mrs J Cullis

MO/2017/0574/PLAH

Stane Gate, Stane Street, Ockley RH5 5TP

Erection of part two storey/part single storey rear extension

approved with conditions

Planning appeals

23 June 2017

N Doe

MO/2016/0758

Land adjacent to Woodways, Weare Street, Capel

Erection of one dwelling with detached garage

Appeal dismissed

30 June 2017

Mr R Mustoe, Copperwood Developments

MO/2016/0177/PLA

Stane Gate, Stane Street, Ockley RH5 5TP

Erection of 7 No dwellings with associated parking, landscaping and access

Appeal dismissed

DT stated that he had attended the three day inquiry. The appeal had been lost on the grounds that the development would be in a conservation area, it would 'close' gaps in the development in the village which were of great importance to MVDC; the character of the landscape would change. It was noted that this decision would have implications regarding other development in the village.

Gatton Manor Hotel and Country Club

16 December 2016

ABINGER - within 20 m of Ockley Parish

Gatton Manor Golf Club Ltd

MO/2016/1883/PLAMAJ

Standon Lane, Ockley RH5 5PQ

Demolition of existing buildings and redevelopment to provide a health spa and leisure facilities with guest accommodation, sports pavilion, golf practice facilities, staff accommodation, maintenance facilities and ancillary buildings. Revisions to internal access roads and servicing arrangements. Alterations to former swimming lake; provision of 2 no. tennis courts; associated hard and soft landscaping, including diversion of public right of way.

It was noted that the above application was to be considered by MVDC Development Control Committee at its meeting on 5 July 2017 - the recommendation to the Committee is to Refuse.

6. Finance

payment of accounts

It was proposed by Mr D Thomas and seconded by Ms J Page that the following accounts be paid:

Information Commissioner renewal data protection registration	£35.00
Hags-Smp Ltd play area operational inspection	£108.00

S P Cooke	
year end internal audit	£235.00
Mrs L Fletcher	
clerk's salary and admin costs	£659.20
HMRC	
tax/NI on clerk's salary	£142.09
S Dean-Webster	
litter pick April/May	£45.00

internal / external audit year end 31 March 2017

The year end internal audit had been carried out by S P Cooke on 19 May 2017. The Annual Return and accompanying paper work had been sent to the external auditor, BDO LLP, on 24 May 2017.

7. Improvements in the village

play area at village hall

The inspection report from Hags-Smp dated 28 April 2017 had been forwarded to councillors. A quotation dated 24 May 2017 had been prepared based on the previous inspection report. The Clerk had met with Mark Osborne on 6 June 2017 to discuss work that was required. MO to carry out some of this work. He will also cut back vegetation.

Hags-Smp had not quoted for work to be done on the elephant slide but had suggested that it might be worth replacing with a new unit (prices £1404 upwards).

Councillors agreed that Hags-Smp to carry out the following work on equipment at the play area:

free standing elephant slide - replace 4 no ramp step treads	£138.00
free standing elephant slide - replace rotten leg	£160.00
swings - 1 bay 2 seat (flat) - replace rotten leg	£255.00

Also to be asked to repaint tops of sides of elephant slide.

Clerk to ask if plastic sealing could be put over the edging to make it safer.

footpath on the Green

The Clerk had contacted D Pegley to enquire when the work on the footpath was to be done. It would seem that it would be done during July.

RH stated that the Ockley Parish Council signs around The Green needed to be replaced. The Clerk would contact D Osborne to see whether this would be work that he would carry out.

traffic calming measures

see Item 2, Matters Arising - Speedwatch

8. Neighbourhood Development Plan

car park at Ockley station

RH informed councillors that he was to meet with J Lee-Steere to discuss terms regarding a 'draft' contract. JL-S had given RH an outline of what was to be included in the contract:

- a) 10 year lease, £4400 p/a exc VAT over the 10 years to cover costs for 32 spaces
 - b) the above figure did not include rates / insurance / repair costs - legal costs to be shared
- RH stated that these costs would have to be shared with Capel and Abinger parishes.

Ockley would not be able to afford all the costs. Permits may have to be issued to villagers (Ockley, Capel, Abinger) as it was thought that those from out of the area would travel to Ockley for ease of (free) parking.

Future Mole Valley

It was noted that Guy Davies, MVDC would attend the next meeting of the NDP to outline the 'Issues and Options: setting a strategic direction for development'. The consultation period was 1 July to 12 August 2017. A response would be prepared after the 20 July meeting.

9. Policies

Media Relations policy

A section relating to social media had been added to the policy following review by LH. The amended policy had been circulated and was approved by councillors.

10. Any other business

Defibrillator at the pavilion

JP stated that the temperature display on the defibrillator had not been working but that currently it was working. She would contact Paul Knight to ask him to check all the electrical connections were as they should be.

Ockley Cricket Club

RH reported that the club had currently not got enough players / members.

Councillors were asked to encourage anyone interested in playing to contact club members / come to the pavilion when a match was being played. JP asked about marketing. It was noted that Ockley CC was not the only village club that needs more players. RH to discuss at OCC committee meeting.

The Chairman closed the meeting at 9.45 pm.

Dates of next meetings:

20 July 2017	Ockley NDP
4 September 2017	Ockley Parish Council meeting