

Ockley Parish Council Neighbourhood Development Team

Dear Sir / Madam

I hereby summon you to attend a **Meeting** of the above named Parish Council Neighbourhood Development Team and Steering Group which will be held **on Wednesday 12th August 2026 at 7.00 pm at Ockley Village Hall**. All members of the Council NDP team and steering group are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the public are welcome.

Signed: *Amanda Barclay*
Clerk

5th August 2026

To: Councillors – Charles Calvert, James Lee-Steere, Gary Swindle, Barry Thorne, Vernon Trefry, Jason Wright

Steering Group Volunteers – Colin Seelig, Colin Troughton, Richard Edgecliffe-Johnson, Catherine Dampier, Philippa Sleap, Jonathan Richards, Lucas Figg, Wil Figg, Jane Waugh, Hannah Woodards

Consultant: James Garside

Agenda

Apologies for absence

1. Welcome
2. Chairmanship of Group – Chair and Vice Chair to be appointed
2. Review and formal approval of Terms of Reference
3. Draft Visions & Objectives
 - a. working group run through process and results (20mins)
 - b. Q&A (30 mins)
 - c. vote on adoption (10 mins)
4. Open floor for village SWOT (30mins)
4. Next steps (15 mins)
 - a. publication to V&O to wider village
 - b. communication timetable
5. AOB (5 mins)
 - a. date of next meeting