

**OCKLEY PARISH COUNCIL**  
[www.ockley-parishcouncil.co.uk](http://www.ockley-parishcouncil.co.uk)  
[clerk@ockleypc.co.uk](mailto:clerk@ockleypc.co.uk)

Dear Sir / Madam

I hereby summon you to attend the **Ordinary Meeting** of the above named Parish Council which will be held

**on Monday 07 September 2026 at 7.00 pm at Ockley Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Amanda Barclay*  
Clerk

29 August 2026

To: Councillors – Charles Calvert, James Lee-Steere, Gary Swindle, Barry Thorne, Vernon Trefry, Jason Wright

*Members of the public are welcome to attend the meeting.*

**Meeting Etiquette**

1. *Silence or turn off your mobile phone.*
2. *If you wish to speak, please raise your hand. The chair will invite you to speak at an appropriate opportunity during the public session only.*
3. *Do not interrupt an existing speaker.*
4. *Do not hold side discussions or conversations whilst the meeting is in progress.*

**AGENDA**

1. Attendance and apologies for absence
2. Declaration of interests and notification of changes to members' interests
3. Public session (allocated time of 15 minutes at the discretion of the Chairman)
4. Approval of minutes of meeting held on 6<sup>th</sup> July 2026
5. Vacancy for parish Councillor
6. Staffing committees – for approval, terms of reference for staffing committee
7. Planning matters – list to be attached
8. Clerks report – update on general matters (circulated ahead of meeting)
9. Annual Assembly – new format to consider for 2027
10. Policies update – email & disciplinary policies to approve
11. Finance:
  - a) accounts to be paid – list to be attached
  - b) verify bank statements to spreadsheets
  - c) signatories
  - d) finance report
  - e) year end 31<sup>st</sup> March 2026 notice of conclusion of audit
  - f) discussion of precept ahead of November meeting
  - e) clerks' salary – NALC increase
12. Crime figures & Speedwatch – Clerk to report
13. Ockley NDP – Steering Group to update
14. Village Hall Committee – update, OPC liaison

15. School Buildings, School Lane – JLS to update
16. Chain link around cricket pitch – quote for replacement / grant funding
17. Land south of Coles Lane – update
18. Randhawa Farm - update
19. Ockley sewage works - damage to foot paths and road due to illegal parking: water company lack of respect for village property

20. Next Meeting Monday 2 November 2026