OCKLEY PARISH COUNCIL

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clerk@ockleypc.co.uk

Dear Sir / Madam

I hereby summon you to attend the **Ordinary Meeting** of the above-named Parish Council which will be held
on Monday 2nd November 2026 at 7.00 pm at Ockley Village Hall
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: Amanda Barclay - Clerk 27th October 2026

To: Councillors – Charles Calvert, James Lee-Steere, Gary Swindle, Catherine Dampier, Vernon Trefry, Jason Wright

Members of the public are welcome to attend the meeting.
Meeting Etiquette

Silence or turn off your mobile phone.
If you wish to speak, please raise your hand. The chair will invite you to speak at an appropriate opportunity during the public session only.
Do not interrupt an existing speaker.
Do not hold side discussions or conversations whilst the meeting is in progress.

AGENDA

1. Attendance and apologies for absence
2. Declaration of interests and notification of changes to members' interests
3. Public session (allocated time of 15 minutes at the discretion of the Chairman)
4. Approval of minutes of meeting held on 7th September 2026
5. Vacancy for parish Councillor – co-option of interested parishioner
6. Community Governance Review – discuss option to increase number of Councillors
7. Staffing – committees for approval, ToR for staffing committee, confirmation of AB appointment as clerk, further clerk training, clerk's pension (provider/% contribution)
8. Clerk's report – update on general matters (circulated ahead of meeting)
9. Crime stats & Speedwatch - updates
10. Planning matters & NDP – planning list to be attached
11. Village Hall – update and discussion for provision of TV plus Purchase of Defibrillator & LifeVac
12. OPC meeting dates for 2027 – January 11th March 8th May 17th July 5th September 6th November 8th
    (May date - note later as parish council elections)
13. Finance
    a) payment of accounts
    b) verify bank statements to spreadsheets
    c) banking: signatories on account, online payments
    d) precept 2027/28 with finance report
    e) audit: approve appointment of internal auditor
       interim audit date November 2026
       introduction of online portal for completion and submission AGAR
    f) CIL report
14. Tree works (additional) on the green – not included in these years works

15. Layby, A29 Beare Green Road – regular fly tipping, possible camera installation here and also at Coles Lane layby.
16. WOOF magazine – running costs, discussion on future donations
17. Old School buildings – JL-S update
18. Date of next meeting.