

**OCKLEY PARISH COUNCIL**  
**77 Highlands Road, Horsham, RH13 5ND**  
**[www.ockley-parishcouncil.co.uk](http://www.ockley-parishcouncil.co.uk)**

Dear Sir / Madam

I hereby give you notice that the **Annual Meeting** of the above named Parish Council will be held

**on Monday 13 May 2024 at 7.30 pm at Ockley Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed:            Samantha Bell  
Clerk

07 May 2024

To:     Councillors - Amanda Barclay, Zoe Biasuzzi, James Lee-Steere, Barry Thorne, Jason Wright, Lisa Jane Clarke, Charles Calvert

*Members of the public are welcome to attend the meeting.*

**AGENDA**

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Attendance and Apologies for absence**
- 4. Declaration of interests and notification of changes to members interests**
- 5. Public session (Allocated time limit of 5 minutes at the discretion of the Chairman)**
- 6. Approval of the Minutes of the Parish Council Meeting 04 March 2024**
- 7. Calendar of Meetings:**
  - To approve the calendar of meetings for the year, and delegate authority to the Clerk to amend calendar as and when necessary.
- 8. Council Policies and Procedures**
  - Review of the following Council policies and procedures in accordance with Standing Order 5j:
  - Risk Assessment
  - Scheme of Delegation
  - Lone Working Risk Assessment
  - General Reserve
  - Please see our website for policies [www.ockley-parishcouncil.co.uk](http://www.ockley-parishcouncil.co.uk)
- 9. Correspondence diary dates**
  - GDPR Training

- 21 May 2024 at 10.00 am - Planning appeal - Land rear of Elderslie, Stane Street, Ockley, Dorking, Surrey, RH5 5TD - APP/C3620/W/23/3335960

**10. Planning matters – to consider the planning applications listed on our website including:**

MO/2024/0178/CC

The Granary, Copsbridge Farm, Weare Street, Ockley, Dorking, Surrey, RH5 5NH

Proposal: Removal of condition 2 of approved planning permission MO/2015/1675 for the erection of a 43 metre x 23 metre riding arena, as the lack of lighting makes it unsafe for both the rider and horse using the arena and negatively impacts the welfare of the horse by limiting the ability to exercise in poor daylight situations.

01-Mar-2024

MO/2022/1227/PLA MAJOR

Land rear of Elderslie, Stane Street, Ockley, Dorking, Surrey, RH5 5TD

Erection of 42 No. residential dwellings (Use Class C3) with formation of new vehicular access, associated landscaping, drainage and parking.

11-Mar-2024

MO/2024/0159/CAT

9, Old Hatch Cottage, The Green, Ockley, Dorking, Surrey, RH5 5TB

Leyland Cypress/Leylandi (T1) to reduce height by approximately 40%. Salix Caprea/Goat willow (T2) to carry out a crown reduction of approximately 75%.

NO OBJECTION

13-Mar-2024

MO/2023/1237/PLA

Jayes Park, Forest Green Road, Ockley, Dorking, Surrey, RH5 5RR

Refurbishment and extension of existing agricultural barn to provide a commercial building comprising the following use classes: E(g) Uses which can be carried out in a residential area without detriment to its amenity: E(g)(i) Offices to carry out any operational or administrative functions; E(g)(ii) Research and development of products or processes; E(g)(iii) Industrial processes; and, B8 Storage or distribution.

APPROVED WITH CONDITIONS

12-Mar-2024

MO/2023/1106/PLA

Carpoles Cottage, The Green, Ockley, Dorking, Surrey, RH5 5TR

Proposed conversion of outbuilding into dwelling.

Dismissed

15-Mar-2024

MO/2024/0417/CAT

9, Old Hatch Cottage, The Green, Ockley, Dorking, Surrey, RH5 5TB

To cut and remove mature ivy smothered Spruce tree to ground level.

14-Mar-2024

MO/2023/1976/PLA MAJOR

Land to the west side of Stane Street, Ockley, Dorking, Surrey, RH5 5TH

Erection of 14 No. dwellings with associated access and landscaping.

REFUSED

25-Mar-2024

MO/2024/0467/CAT

Elmers Farmhouse, Stane Street, Ockley, Dorking, Surrey, RH5 5TQ

Remove 1 No. tall Ash tree situated close to house and garage and relatively close to the A29.

21-Mar-2024

MO/2024/0537/DEA

Holbrook Farm, Weare Street, Ockley, Dorking, Surrey, RH5 5NP

Prior notification for the erection of an agricultural barn of 36.79m x 18.29m for the storage of hay, feed and straw.  
03-Apr-2024

MO/2024/0558/PLAH  
Oakdale Farm, Weare Street, Ockley, Dorking, Surrey, RH5 5NN  
Erect a single storey outbuilding for guest dining.  
15-Apr-2024

MO/2023/1238/PLA  
Jayes Park, Forest Green Road, Ockley, Dorking, Surrey, RH5 5RR  
Erection of a ground mounted solar array comprising 162 No. solar panels.  
APPROVED WITH CONDITIONS  
18-Apr-2024

MO/2023/1401/PLA  
1 & 2 Park Cottages, Beare Green Road, Ockley, Dorking, Surrey, RH5 4PX  
Erection of 3 No. 4 bed detached dwellings following demolition of existing 2. No dwellings and out buildings.  
REFUSED  
24-Apr-2024

MO/2024/0657/PLAH  
3, Upper Oakdale Cottages, Weare Street, Ockley, Dorking, Surrey, RH5 5NN  
Erection of Oak framed two storey side extension with Juliette balcony to rear.  
25-Apr-2024

MO/2024/0654/PLA  
The Laurels, Stane Street, Ockley, Dorking, Surrey, RH5 5TP  
Erection of a detached bungalow.  
22-Apr-2024

MO/2024/0594/PLAH  
Stylehurst, Weare Street, Ockley, Dorking, Surrey, RH5 5JD  
Erection of single storey side extension and two storey rear extension, with associated internal alterations and external refurbishment works.  
22-Apr-2024

MO/2024/0593/LBC  
Stylehurst, Weare Street, Ockley, Dorking, Surrey, RH5 5JD  
Erection of single storey side extension and two storey rear extension, with associated internal alterations including new non loading partitions, new steel beam, and alterations to existing doorway, and external refurbishment works. (Application for Listed Building Consent.)  
22-Apr-2024

MO/2024/0537/DEA  
Holbrook Farm, Weare Street, Ockley, Dorking, Surrey, RH5 5NP  
Prior notification for the erection of an agricultural barn of 36.79m x 18.29m for the storage of hay, feed and straw.  
PRIOR APPROVAL NOT REQUIRED  
30-Apr-2024

MO/2024/0467/CAT  
Elmers Farmhouse, Stane Street, Ockley, Dorking, Surrey, RH5 5TQ  
Remove 1 No. tall ash tree situated close to house and garage and relatively close to the A29.  
NO OBJECTION  
01-May-2024

MO/2024/0417/CAT  
9, Old Hatch Cottage, The Green, Ockley, Dorking, Surrey, RH5 5TB  
To cut and remove mature ivy smothered spruce tree to ground level.  
NO OBJECTION

26-Apr-2024

**11. Finance**

- a) Accounts to be paid - as shown on website
- b) Verify bank statements to budget spreadsheet
- c) Annual Governance and Accountability Return (AGAR) 2023/24
  - i) Sign Certificate of Exemption after resolution that OPC meets the criteria for 2023/24 and wishes to claim exemption for the year
  - ii) The Annual Governance Statement
  - iii) The Accounting Statements
- d) Exercise of Public Rights – To approve the period of public rights to inspect the AGAR from Monday 3 June – Friday 12 July 2024
- e) Analysis of Variances

**12. Crime figures – list to be provided**

**13. Future MV Local Plan**

**14. Footpaths in the parish**

**15. Ockley NDP**

**16. Community Hub**

**17. Social Matters**

**18. WOOF Finances**

**19. Date of next meeting 1<sup>st</sup> July 2024**