

**OCKLEY PARISH COUNCIL**  
**77 Highlands Road, Horsham, RH13 5ND**  
**[www.ockley-parishcouncil.co.uk](http://www.ockley-parishcouncil.co.uk)**

Dear Sir / Madam

I hereby summon to you to attend the **Annual Meeting** of the above named Parish Council will be held

***on Wednesday 28 May 2025 at 7.30 pm at Ockley Village Hall***

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed:            Samantha Bell  
Clerk

19 May 2025

To:     Councillors - Zoe Biasuzzi, James Lee-Steere, Barry Thorne, Jason Wright, Lisa Jane Clarke, Charles Calvert

*Members of the public are welcome to attend the meeting.*

**AGENDA**

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Attendance and Apologies for absence**
- 4. Declaration of interests and notification of changes to members interests**
- 5. Public session (Allocated time limit of 5 minutes at the discretion of the Chairman)**
- 6. Approval of the Minutes of the Parish Council Meeting 13 March 2025**
- 7. Councillor Vacancy on Council**
- 8. Council Policies and Procedures**
  - Review of the following Council policies and procedures in accordance with Standing Order 5j:
  - Risk Assessment
  - Scheme of Delegation
  - Lone Working Risk Assessment
  - General Reserve
  - Please see our website for policies [www.ockley-parishcouncil.co.uk](http://www.ockley-parishcouncil.co.uk)
- 9. Planning matters – to consider the planning applications below:**

MO/2025/0572/CC  
Jayes Park, Forest Green Road, Ockley, Dorking, Surrey, RH5 5RR

Proposal: Variation of condition 2 of planning permission MO/2023/1237 for the refurbishment and extension of existing agricultural barn to provide a commercial building comprising the following use classes: E(g) Uses which can be carried out in a residential area without detriment to its amenity: E(g)(i) Offices to carry out any operational or administrative functions; E(g)(ii) Research and development of products or processes; E(g)(iii) Industrial processes; and, B8 Storage or distribution to allow for plan adjustments, to increase the ridge height of the east side building and remove the dual pitch design.

31-Mar-2025

MO/2025/0537/PLAH

Sunmead, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Proposal: Demolition of rear conservatory. Proposed 3 No. rear dormers, hip to gable roof alterations and fenestration changes.

28-Mar-2025

MO/2025/0468/PCL

4, Brickyard Copse, Ockley, Dorking, Surrey, RH5 5TJ

Proposal: Certificate of lawfulness for a proposed development in respect of the erection of a single storey side and rear extension.

14-Apr-2025

MO/2025/0467/PCL

1, Brickyard Copse, Ockley, Dorking, Surrey, RH5 5TJ

Proposal: Certificate of lawfulness for a proposed development in respect of the erection of a single storey side and rear extension.

08-Apr-2025

MO/2025/0466/PCL

5, Brickyard Copse, Ockley, Dorking, Surrey, RH5 5TJ

Proposal: Certificate of lawfulness for a proposed development in respect of the erection of a single storey side and rear extension.

08-Apr-2025

MO/2024/1222/PLA

Stylehurst, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Conversion of existing residential store/garage into new dwelling, with single storey rear extension, raising of the ridgeline, two rear dormers and introduction of accommodation within the roof.

Appeal Start Date: 18-Mar-2025

MO/2025/0198/CAT

16, The Green, Ockley, Dorking, Surrey, RH5 5TR

Proposal: G1 - Group of Three Ash trees suffering from Ash Die Back - Fell to ground level

NO OBJECTION

14-Mar-2025

MO/2023/1976/PLA MAJOR

Land to the west side of Stane Street, Ockley, Dorking, Surrey, RH5 5TH

Proposal: Erection of 14 No. dwellings with associated access and landscaping.

Dismissed

12-Mar-2025

MO/2025/0788/AC

Land south of Coles Lane, Ockley, Dorking, Surrey, RH5 5HW

Discharge of Condition 5 of approved planning application MO/2020/0667 ( Appeal Ref: 3272057) for the outline planning permission for a residential scheme of up to 60 dwellings, with associated landscaping, amenity space, sustainable urban drainage system (SuDS), and associated works. All matters reserved except for access.

01-May-2025

MO/2025/0239/ECL

Chenies, Woodland Drive, Ockley, Dorking, Surrey, RH5 5HZ

Certificate of Lawfulness for an existing development in respect of the erection of a rear conservatory.

Decision: APPROVED

MO/2025/0771/EBC

Land to the west of Stane Street, Ockley, Dorking, Surrey

Alterations to the high voltage (HV) overhead line poles at Ockley, Dorking.

01-May-2025

MO/2025/0691/AC

Carpoles Barn, The Green, Ockley, Dorking, Surrey, RH5 5TR

Discharge of conditions 3, 5, 6, 8 and 9 of approved planning permission MO/2022/1841 for the conversion of redundant barn to single dwelling.

29-Apr-2025

MO/2025/0689/CC

3, Upper Oakdale Cottages, Weare Street, Ockley, Dorking, Surrey, RH5 5NN

Variation of Condition 2 of approved planning application MO/2024/1326 for the erection of Oak framed two storey side extension with Juliet balcony to rear to allow porch to side elevation; front door and porch moved on front elevation; 2 No. first floor side windows; 2 No. first floor rear window ( replacing single window ); removal of step in existing rear elevation and alterations to internal layout.

16-Apr-2025

MO/2025/0725/PN1AA

Sunmead, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Prior notification for the construction of an additional storey on the dwelling not exceeding a height of 9.49 metres.

23-Apr-2025

MO/2025/0662/PCL

Sunmead, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Certificate of Lawfulness for a proposed development in respect of a detached outbuilding.

14-Apr-2025

MO/2025/0661/PNHH

Sunmead, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Prior notification for the erection of a single storey rear extension of 8 metres deep and 4 metres high with a height to the eaves of 2.1 metres.

14-Apr-2025

## **10. Finance**

- a) Accounts to be paid - as shown on website
- b) Verify bank statements to budget spreadsheet
- c) Annual Governance and Accountability Return (AGAR) 2024/25
  - i) The Annual Governance Statement
  - ii) The Accounting Statements
- d) Exercise of Public Rights – To approve the period of public rights to inspect the AGAR from Monday 3 June – Friday 12 July 2025
- e) Analysis of Variances

## **11. Crime figures – list to be provided**

## **12. Future MV Local Plan**

## **13. Ockley NDP**

## **14. Social Matters**

**15. Play Area**

**16. The Green Maintenance**

**17. Randhawa Farm**

**18. Items for Action Tracker**

**19. Date of next meeting 7<sup>th</sup> July 2025**