

OCKLEY PARISH COUNCIL
61 Heath Way, Horsham RH12 5XF
01403-254111

26 April 2021

Dear Sir/Madam

I hereby give you notice that the Annual Assembly of the above named Parish Council will be held **remotely** (link to be circulated) **on Tuesday 4 May 2021 at 7 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Please note this meeting will not be recorded and OPC cannot guarantee that data is held in the EU.

Signed: *Lesley Fletcher*

Clerk

To: Parish Councillors

BUSINESS TO BE DONE

Apologies

1. Confirm minutes of last meeting - 13 May 2019 and Chairman's report prepared for meeting due to be held Monday 4 May 2020 (cancelled due to coronavirus lockdown)
2. Receive Chairman's Annual Report 2020/2021
3. Question time
4. Any other business