

OCKLEY PARISH COUNCIL

61 Heath Way, Horsham RH12 5XF
01403-254111

27 April 2021

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the above named Parish Council will be held **remotely** (link to be circulated) on **Tuesday 4 May 2021** after the Annual Assembly. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Please note this meeting will not be recorded and OPC cannot guarantee that data is held in the EU.

Signed: *Lesley Fletcher*
Clerk

To: Parish Councillors

Business to be done

Apologies: received from Barry Thorne (away from home/no reception)

It is important that any apologies for absence are sent before the meeting.

Declarations of interest

1. Election of Chairman and Vice Chairman
2. Election of members of Admin/Planning Committee
(3 parish councillors with clerk in attendance, currently LH, JP, SF) and formal appointments to outside bodies - Surrey ALC
3. Minutes of last meeting
4. Updates on minutes
 - posts on the Green
5. Correspondence
 - diary dates - 8 May 2021 Surrey Classic Sportive
 - 13 May 2021 GACC AGM
 - rural speed limits project
 - Dorking Climate Emergency Group
 - confirm parish council representatives on MV Standards Committee
 - Pensions Regulator: acknowledgment of re-declaration of compliance
6. Finance:
 - a) payment of accounts
 - b) internal audit report
 - c) approval of accounts year end 31 March 2021arrangements re. external audit:
completion of AGAR 2020/21 Part 2

- i) approve Annual Governance Statement (Section 1)
 - ii) approve Accounting Statements (Section 2)
- Signature of completed Certificate of Exemption
- d) online banking
- e) quote for entrance to play area
- 7. Planning matters: to include correspondence regarding camping at Vann Farm
- 8. Footpaths in the parish: installation of kissing gates
- 9. Crime - latest figures to be provided
- 10. Social matters
- 11. SCC Your Fund
- 12. Future MV: Ockley NDP - update since March meeting to include meetings with developers
- 13. 2021 meetings - update re. remote/face to face meetings and Zoom subscription
- 14. Other updates/discussions regarding Ockley School Buildings, Cricketers, Post Office service, Pavilion Café
- 15. Date of next meeting Monday 5 July 2021
Councillors' attendance at meetings