

OCKLEY PARISH COUNCIL

61 Heath Way, Horsham RH12 5XF
clerk@ockleypc.co.uk

28 April 2022

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the above named Parish Council will be held on **Monday 9 May 2022** after the Annual Assembly. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*
Clerk

To: Councillors - Amanda Barclay, James Lee-Steere
Jo Page, Dick Thomas, Barry Thorne, Zoe Ward

Business to be done

Apologies for absence

Declarations of interest

1. Election of Chairman and Vice Chairman
2. Election of members of Admin/Planning Committee
(3 parish councillors with clerk in attendance)
nb - meetings to be held during year if required between main meetings.
No meetings held 2021/22 - LH, JP, AB appointed May 2021.
All councillors can be invited to attend meetings.
3. Minutes of meeting held on 7 March 2022
4. Updates on minutes
5. Correspondence
Dates for diary: 12 May 2022 - webinar meeting re. A24 Horsham to Dorking
feasibility study
16 May 2022 - GACC AGM
 - WSCC - review Transport Plan consultation report published
 - Gatwick Airport - Route 4 Airspace Change Proposal; work on runway
 - Joint Waste Solutions - reducing waste food project
6. Finance:
 - a) accounts to be paid - as shown on website
including backdated pay for Clerk/new pay details implemented
as from 1 April 2022
 - b) internal audit report
 - c) approval of accounts year end 31 March 2022
arrangements - external audit required
completion of AGAR 2021/22 Form 3
 - i) approve Annual Governance Statement (Section 1)

ii) approve Accounting Statements (Section 2)

7. Planning matters - full list on website
8. Local Government Association New Model Code of Conduct
e-mail forwarded from MV on 6 April 2022
9. Local Government Boundary Commission - MV Boundary Review
e-mail forwarded from HC on 9 April 2022
10. Footpaths in the parish: DT update
11. Crime - latest figures to be provided
12. Social matters
13. Community Hub
14. Future MV
15. Ockley NDP
16. Policies: IT, Communications and Monitoring
This policy was initially sent through from our Data Protection Officer
To note: GDPR cyber security report completed and returned to
DPO April 2022
17. Vacancies: Clerk and Councillor
18. Scott's Well - OPC sole charitable trustee: set up committee
19. Play Area
20. Date of next meeting 4 July 2022