

OCKLEY PARISH COUNCIL
www.ockley-parishcouncil.co.uk
clerk@ockleypc.co.uk

Dear Sir / Madam

I hereby summon you to attend the **Ordinary Meeting** of the above named Parish Council which will be held

on Monday 2 March 2026 at 7.00 pm at Ockley Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Lesley Fletcher*
Temporary Clerk

23 February 2026

To: Councillors – Charles Calvert, James Lee-Steere, Gary Swindle, Barry Thorne, Vernon Trefry, Jason Wright

Members of the public are welcome to attend the meeting.

Meeting Etiquette

1. *Silence or turn off your mobile phone.*
2. *If you wish to speak, please raise your hand. The chair will invite you to speak at an appropriate opportunity.*
3. *Do not interrupt an existing speaker.*
4. *Do not hold side discussions or conversations whilst the meeting is in progress.*

AGENDA

1. Attendance and apologies for absence
2. Declaration of interests and notification of changes to members' interests
3. Public session (allocated time of 15 minutes at the discretion of the Chairman)
4. Approval of minutes of meeting held on 12 January 2026
5. Vacancy for parish councillor
6. Correspondence / diary dates
7. Planning matters – list to be attached
8. Finance:
 - a) accounts to be paid – list to be attached
 - b) verify bank statements to spreadsheets
 - c) audit of accounts 2025-26: internal audit report for approval points to be actioned at March meeting:
 - Councillors to sign form agreeing to receiving information by electronic means
 - Clerk to provide finance report at meetings
9. Crime and Speedwatch figures – lists to be attached

10. Ockley NDP
11. Model Financial Regulations 2025, Standing Orders 2025, Risk Assessment
12. School Buildings, School Lane
13. Land south of Coles Lane
14. Kerbs – Stane Street
15. The Green maintenance – trees on A29 verge
16. Randhawa Farm
17. Play Area at Village Hall
18. Recruitment for new Clerk: for Councillors only; public to be excluded
19. Next Meetings: Monday 11 May 2026
 - Annual Assembly (report from Chairman)
 - Annual Meeting