

MINUTES OF MEETING

A meeting of Ockley Parish Council was held at Ockley Village Hall on Monday 10 January 2022.

Councillors present

Mr D Thomas Chairman
Ms A Barclay
Mr J Lee-Steere
Mr B Thorne
Ms Z Ward co-opted at Item 3 on the agenda
Mrs L Fletcher Clerk

Apologies had been received from Ms J Page (work commitments) and SCC/MVDC Councillor H Clack.

Declarations of interest:

JL-S Jayes Park Estate (*JPE)
 Treasurer and Trustee Ockley Housing Association
 Churchwarden of St Margaret's and Trustee Ockley School Buildings
BT Planning decision

1. Minutes of meeting held on 1 November 2021

These minutes had been circulated to councillors.

It was proposed by AB and seconded by JL-S that they be signed as correct.

2. Updates on minutes

posts / benches on The Green - it was noted that currently it was too wet to put the posts in around The Green. Once conditions improved then it was hoped that a contact would do the necessary work. The report that JP had prepared regarding the benches had highlighted that some needed to be removed/repared. DT to talk to a Cricket Club representative about repairs / sponsor new bench. The parish council insurance does not specifically name cover for the benches around The Green.

speed app being used by local parish council - AB to follow up this matter.

3. Casual vacancies

DT stated that OPC should have seven parish councillors. Currently there were five. He was keen to have a young person on the parish council to represent the youth of the village. AB to prepare FB post. ZW had expressed an interest in becoming a parish councillor. Councillors agreed that ZW be co-opted on to the parish council. She signed a Declaration of Acceptance of Office form. The Clerk would send her further statutory documentation together with information about training opportunities. JL-S also to be sent training information.

4. Correspondence

Consultation: Surrey Hills AONB Boundary Review - response date 31 Jan 2022

Area Outstanding Natural Beauty Area Great Landscape Value

JL-S commented that he had been looking at the review - specifically a section on the west side of Stane Street which was currently an AGLV. He was liaising with the CLA regarding the review; looking at the impact that a change from AGLV to AONB may bring. As yet he

had no definitive answer. DT stated he too had looked at the review and felt there would be some scope for an area east of Stane Street (The Birches) to be included in the AONB.

The response date of 31 January was the first stage of a long process.

SCC Minerals and Waste Local Plan - response date 7 March 2022

It was agreed that although this was an important document OPC would not submit a response.

Parishioner concerns re. traffic on A29

The Clerk had been copied in to further e-mails sent to the MP's office and to SCC/MVDC Councillor. DT commented that unless the parish council was again contacted directly then nothing further could be done at this stage.

Surrey Future Community Conference / Surrey Development Forum

DT reported that he had attended the conference / forum on behalf of the MV parishes.

It had been run by developers and representatives from local authorities / residents associations had attended. This inaugural annual conference had been called to explore how all sides could work together to create a vision and plan for what the future of Surrey will look like and how together, representatives can ensure it thrives for the longer term. DT had spoken to / e-mailed MVDC asking how MV were going to approach discussions with residents. A response had been received outlining how MV would hope to progress with the initiative.

Community SpeedWatch / road markings

CSW reports were being sent to the Clerk on a regular basis. She would send a resumé to councillors. BT stated that sessions were now held on a daily basis. Drivers exceeding the speed limit were sent a letter on a first offence. If a third offence occurred then a visit by a police officer would be made. There were not many second / third offences.

A suggestion had been put forward from a parishioner regarding 'countdown markers' being installed before the 30 mph speed force signs on entry to the village. BT commented that this suggestion, together with others had been put forward to SCC in the past.

SCC - tree planting scheme

JL-S stated that JPE were looking at the scheme. The estate would normally plant 1000 trees each year thus the number of 110 allocated to each of the parish councils was far below this number. DT commented that in thinking of the NDP, planting of trees / natural environment was of importance.

Surrey ALC - Civility and Respect Newsletter

The contents of the newsletter were noted. A Civility and Respect Project had been founded to co-ordinate a programme of work designed to promote civility and respect in public life.

MV - community led renewable energy

DT stated that this too could potentially come under the remit of the NDP. The e-mail had been forwarded to a member of the NDP Team. JL-S gave more information about renewable energy giving examples.

MV - Welcome Back Fund Business Consultation

The contents of this consultation were noted. Ideas to be submitted by 21 January 2022.

5. Planning matters

Planning lists received since November meeting

Councillors had been informed of the planning matters as shown below and had had no comments to make on the applications. DT commented that none of the applications appeared to be problematic. Regarding the *Refusal* decision for the outline application for the erection of 60 houses (with associated work) on land south of Coles Lane: OPC had submitted objections.

The parish council had heard nothing further regarding developments by Prideaux Gardens (Village Foundations) or on land behind Elderslie (Carter Jonas).

Planning applications - list dates

26 November 2021

MO/2021/1449/PLAH

Copsbridge Farm, Weare Street, Ockley RH5 5NH

Erection of two storey rear infill extension

MO/2021/2160/PLAH

The Oaks, Weare Street, Ockley RH5 5JD

Replacement of window with bi-folding doors to the rear of the dwelling, extension of existing patio area and installation of sunken firepit, installation of new window within rear of leisure complex and extension and adaptations to studio to facilitate the needs of the applicant's mother.

3 December 2021

MO/2021/2056/PLAH

Oakdale Farm, Weare Street, Ockley RH5 5NN

Construction of a 16 x 6m swimming pool with stone paving surround.

see below

MO/2021/2153/CAT

2 Forge Cottages, Stane Street, Ockley RH5 5TD

Reduce height of a line of leylandi trees (marked on submitted plan) by 50%

17 December 2021

MO/2021/2144/PLA and 2145/LBC

St Margaret's Church, Coles Lane, Ockley RH5 5LS

Erection of a detached outside WC facility comprising of one accessible WC and one standard WC

MO/2021/2276/PLAH

Oakenshaw, Weare Street, Ockley RH5 5JA

Erection of detached garage outbuilding

MO/2021/2278/PCL

Abinger, within 20 m of Ockley parish

Woodstock House, Mole Street, Ockley RH5 5PB

Certificate of Lawfulness for a proposed development in respect of the erection of two storey rear extensions, single storey side extension and dormer room extensions

7 January 2022

MO/2021/2271/PLAH

2 Hitch Hurst Cottages, Stane Street, Ockley RH5 5TH

Alterations to porch and garage conversion

Planning decisions - list dates

26 November 2021

MO/2021/1000/PLA

Abinger, within 20 m of Ockley

Woodstock House, Mole Street, Ockley RH5 5PB

Erection of 2 no buildings following the demolition of the existing buildings on the site.
approved with conditions

17 December 2021

MO/2021/2153/CAT

2 Forge Cottages, Stane Street, Ockley RH5 5TD

Reduce height of a line of leylandi trees (marked on submitted plan) by 50%
no objection

23 December 2021

MO/2021/2160/PLAH

The Oaks, Weare Street, Ockley RH5 5JD

Replacement of window with bi-folding doors to the rear of the dwelling, extension of existing patio area and installation of sunken firepit, installation of new window within rear of leisure complex and extension and adaptations to studio to facilitate the needs of the applicant's mother.
approved with conditions

31 December 2021

MO/2021/2056/PLAH

Oakdale Farm, Weare Street, Ockley RH5 5NN

Construction of a 16 x 6m swimming pool with stone paving surround.
approved with conditions

MO/2021/0804/OUT MAJOR

*BT

Land south of Coles Lane, Ockley

Outline application for the consideration of access in respect of the erection of 60 no dwellings with associated landscaping, amenity space, sustainable drainage and associated works
refused

6. Finance

a) accounts to be paid

It was proposed by AB and seconded by DT that the following accounts be paid:

S Dean-Webster	
litter pick October/November	£67.50
Ockley Cricket Club	
hire of pavilion January to October	£475.00
Mrs L Fletcher	
Clerk's salary and Admin costs	TBA
HMRC	
tax and NI on Clerk's salary	TBA

A contribution to GACC funds was discussed. Enquiries to be made as to amounts given by other parish councils.

b) precept 2022/23

The Clerk had prepared and circulated two spreadsheets:

- budget calculations April 2021 to March 2022
- parish precept requirements 2022/23

Councillors had raised queries with the Clerk before the meeting.

DT had suggested that the precept be raised to £20,000 for the year 2022/23.

He proposed that a gradual increase in precept over the next few years would fund more parish council activity. In particular he envisaged additional expenditure on stiles and also on the NDP. Plans for the Community Hub may also require some funds. He also pointed out that 2023 was parish council election year and funds should be available should a contested election be held. MVDC had suggested £3000 may be needed when the May 2019 elections had been held (OPC did not have a contested election 2019).

However, he also noted that holding too high a figure in reserves was not considered to be a good idea.

Following discussions and taking all of the above into account:

It was proposed by Mr D Thomas and seconded by Mr B Thorne that the precept for the year 2022/23 should be £20,000. All councillors present were in agreement.

The form received from MVDC was signed by DT and BT. It would be returned to MVDC by the deadline date of Tuesday 18 January 2022.

The Clerk stated that she would be retiring from the parish council at the beginning of the new financial year.

c) signatories on bank accounts

The Clerk stated that she had confirmed with NatWest that signatories on the account were: JP, AB, BT, LF. JP and LF were able to make payments online but cheques would continue to be used with two 'wet' signatures required.

LH and SF were no longer signatories and LF had collected online banking correspondence etc from LH.

d) verify bank statements to budget spreadsheets

JL-S had checked the figures up to 3 December 2021 and confirmed all correct.

7. Footpaths in the parish

DT stated that he was keen to keep moving forwards with replacing stiles with kissing gates; landowners to be persuaded to help financially. Further stiles to be replaced had been identified and it was suggested that SCC be asked to walk round the parish with councillors / landowners. Any communications / initiatives to come from SCC. Landowners may be sceptical about using kissing gates - in such cases stiles would be used again.

8. Crime

Police statistics 1 November 2021 to 10 January 2022:

18 incidents noted.

9. Social matters

Nothing to report.

10. Community Hub

DT noted that a meeting to continue planning would be held very soon.

11. Future MV - draft Local Plan 2020-2037

DT reported that 4000 comments on the Reg 19 draft of FMV had been submitted to MV. These were currently being reviewed and the plan to be submitted to the Secretary of State in February.

12. Ockley NDP

DT stated that SCA had completed the first draft Character Appraisal and a meeting would be held to discuss this draft. A draft should be available for circulation to the NDP Team before the end of January. A meeting would then be called to discuss this and the survey.

The Clerk reported that she had had confirmation from the Planning Team at MV that the six week publication period for the re-designation of the Ockley Neighbourhood Area would start on 10 January 2022.

13. Policies

An overview of policies and other statutory documents, December 2021 had been circulated to councillors.

The Clerk stated that the DPO had not sent any updates regarding the GDPR - Information Security Incident document; so no review required.

The Financial Regulations and Risk Assessment had minor amendments to be noted. Final documents would be circulated to councillors for approval at the March meeting.

14. Play Area - inspection report

The Annual Playground Inspection had been carried out on 4 November 2021. This inspection was organised by MVDC. The report indicated an overall area risk level - Low.

The Clerk had met with Osborne Landscaping earlier in the day to discuss the findings of the report. The following was agreed:

- bark retaining timber to be monitored / replaced when necessary
- gate to be adjusted to achieve 12 mm clearance to prevent crushing hazard (adjustment carried out 10 Jan 22)
- loose fence post to be monitored / palings replaced
- three bags of bark to be purchased / spread under swings and other equipment
- repairs to slide to be carried out
- vegetation to be cut back

The Chairman closed the meeting at 9.30 pm.

Date of next meeting 7 March 2022.